

Minutes of the Property Committee Meeting

The Property Committee of the McLean County Board met on Thursday, August 5, 2004 at 3:00 p.m. in Room 700 of the Law and Justice Center, 104 West Front Street, Bloomington, Illinois.

Members Present: Chairman Bostic, Members Dean, Ahart, and Moss

Members Absent: Members Selzer and Harding

Staff Present: Mr. John Zeunik, County Administrator; Ms. Jude LaCasse, Assistant to the County Administrator

Department Heads/
Elected Officials

Present: Mr. Jack Moody, Director, Facilities Management;
Mr. Bill Wasson, Director, Parks and Recreation

Others Present: Mr. Kevin Crutcher, Owner, *The Coffee Depot*

Chairman Bostic called the meeting to order at 3:03 p.m.

Chairman Bostic presented the Minutes of the July 1, 2004 Property Committee meeting. Hearing no objections or corrections, Chairman Bostic accepted and placed the minutes on file as submitted.

Mr. Jack Moody, Director, Facilities Management, announced that on July 27, the County Board approved the contract with *The Coffee Depot* for a coffee kiosk located in the Law and Justice Center and all contracts and leases have been signed and distributed. He presented a request for approval of a lease between *The Coffee Depot* and the County for an additional coffee kiosk at the Government Center. Mr. Crutcher, owner of *The Coffee Depot*, discussed the modified proposal, noting that the hours will be different at the Government Center, namely 7:00 a.m. to 11:00 a.m. They will offer similar menu items, including coffees, bagels, pastries and a low carbohydrate item. Mr. Crutcher stated that the Government Center kiosk would open sometime in September. Mr. Crutcher noted that the hours at the Law and Justice Center will be 7:00 a.m. – 12:30 p.m., however, that will be subject to change to accommodate busier court days. Mr. Moss asked why different hours are being established at the two buildings. Mr. Crutcher explained that the shorter hours at the Government Center will encourage people to go out to lunch to take advantage of other restaurants in the downtown area.

Mr. Moss requested information on the employee population in each of the buildings. Mr. Moody indicated that approximately 100 City and County employees will move to the Government Building. Further, he noted, that all the judicial offices will remain in the Law and Justice Center. Mr. Zeunik explained that the employment base in the Law and Justice Center will be greater than at the Government Center, probably in excess of 200 County employees because of several large offices, including the State's Attorney's Office, Adult Probation, Juvenile Probation, Public Defender's Office, Circuit Clerk's Office, Circuit Court and the Sheriff's Department. Mr. Moody added that the Health Department has approximately 75 employees who will likely take advantage of the coffee kiosk in the Law and Justice Center.

Motion by Dean/Ahart to recommend approval of an Agreement between *The Coffee Depot* and McLean County for a coffee kiosk at the Government Center.
Motion carried.

Ms. Ahart asked where the Committee meeting would be held next month. Mr. Zeunik responded that the meeting will be held at the Government Center. He noted that an ordinance will be presented to the Executive Committee next Tuesday changing the location of the meetings. He added that parking will be available in the lot west of Central Station Restaurant as marked.

Mr. Moody presented an update on the renovation of the Dome Project at the Old Courthouse by Kajima Construction Services. He reported that Kajima made a decision not to remove the dome for repairs. He noted that the plan as of this date is to take the flag pole and lantern off and then take the bell out of the inside of the cupola for repairs. The 100+ year-old flag pole will be exhibited in the museum and a new flagpole will replace the old one. He gave an update on the repairs, noting the following:

- There are large holes in the copper.
- There is deterioration of the stone collar that supports the dome.
- The floor inside the dome will be repaired.
- The ironwork on the inside of the dome will be braced after which the new copper will be applied.
- Project is on schedule.

Mr. Moody reported that the first payment request from Kajima has been received. The amount of the request, added to the monies spent to date, is just under the amount necessary to submit the first reimbursement request to the State. He reminded the Committee that this is a PBC-funded project through a

no interest loan. He noted that he informed the PBC of the status of the project and the PBC indicated they would send the first check to Kajima.

Mr. Moody reported that the clock faces have been taken out. The clock faces are getting new special architectural glazing glass and new caning, which is the lead on the stained glass that goes six feet across the clock faces. The clock mechanism will be balanced.

Mr. Moss asked if there was any one particular reason the decision was made not to remove the dome. Mr. Moody responded that there were several reasons for the decision.

Mr. Moody reported on the move to the Government Center, which begins this weekend. He reviewed the *Relocation Schedule to Government Center* which he handed out prior to the meeting. Information Services and Facilities Management will move Friday evening, August 6. Beginning on Friday, August 13 through Sunday, August 15, the offices moving are County Auditor, County Treasurer, County Clerk and Supervisor of Assessment. Beginning Friday, August 20 through Sunday, August 22, County Administration, County Building and Zoning and the City Board of Election Commissioner move. On Friday, August 27 through Sunday, August 29 the County Recorder of Deeds and the Regional Planning Commission will move. He noted that each office will be moved one at a time. Mr. Moody reported that the first floor occupancy permit was approved by the City on Thursday, August 6. Each floor will be inspected and approved as the work is finished.

Mr. Moss asked if the basement occupancy approval will be ready in time for the Facilities Management move. Mr. Moody indicated the Facilities Management area of the basement has received occupancy approval. He noted that the Facilities Management staff will be available for the different moves.

Chairman Bostic asked for clarification of the time frame for new plans for the vacated space in the Law and Justice Center. Mr. Moody indicated he did not have a date as yet, but meetings with the building's architects and the remaining offices in the Law and Justice Center have begun to discuss their needs.

Chairman Bostic asked if there were any questions for Mr. Moody. Hearing none, she thanked Mr. Moody for the information he presented to the Committee.

Mr. Bill Wasson, Director, Parks and Recreation, presented the General Report for the Parks and Recreation Department. He noted that camping nights are at a record level as of the end of July which he attributes to increased awareness of the White Oak area and the popularity of group sites. Watercraft registration and boat rental are consistent given the fee increases implemented in 2003. The increase in record number of shelter reservations is attributable primarily to an increased number of days for day camps at park facilities. Equine reservations, as per last year, are down since the Park did not have a spring group ride. This is reflected in the daily registrations when compared to 2000, 2001 and 2002 where there was a group ride in the spring of each of those years. He noted there were a number of activities listed that have taken place with large groups at the park last month.

He reported that the Forestry improvement project will be an on-going project for several years. They hope to reduce the invasive, non-native plant species. He warned that during the process it looks a bit rugged but it looks nice when it is finished. He noted they have done some burning off where they are clearing in an effort to maintain all native tree species. Their initial focus is along roadside areas to improve visibility for both safety and sight-seeing purposes.

Chairman Bostic asked if there were any questions for Mr. Wasson. Hearing none, she thanked him for hosting the McLean County picnic and for attending the meeting.

Mr. Moss asked for clarification regarding the status of the County Recorder and the relocation to the new offices in regard to the candidates seeking that office. He wondered if the candidates would be involved in the reorganization or come in December 1 and arrange it the way they want it at that time. Mr. Zeunik replied that whoever is elected and takes office on December 1st will be able to make changes at that time. Historically, campaigns begin after Labor Day. Copies of the Board Agenda will be mailed to all of the candidates who are running for County Board as well as candidates running for County-wide office. A copy of the FY 2005 Recommended Budget will also be provided to all candidates for County Office. Mr. Moss asked if the current office holder would be permitted to involve the other candidates in arranging the office. Mr. Zeunik indicated that it would be acceptable.

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Chairman Bostic presented the bills, which have been reviewed and recommended for transmittal to the Property Committee by the County Auditor.

Motion by Moss/Ahart to recommend approval of the bills as of July 31, 2004, which have been reviewed and recommended for transmittal by the County Auditor.
Motion carried.

With no other items to be brought before the Committee, Chairman Bostic adjourned the meeting at 3:45 p.m.

Respectfully Submitted,

Judith A. LaCasse
Recorder Secretary

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